

**Quinsigamond Community College
Tuition and Fee Refund Policy**

REFUND CATEGORY	PERCENTAGE OF CHARGES
Official Withdrawal prior to and through the first 8 calendar days	100%
Official Withdrawal prior to and through the next 8 calendar days	50%
Official Withdrawal after this period	0%

REFUNDS ARE SUBJECT TO THE FOLLOWING LIMITATIONS:

1. Any class can be dropped at no cost up to the last day of the published add drop period each semester by contacting the Advising Center located in the HLC by email at advising@gcc.mass.edu.
2. All tuition and fee waivers must be submitted to the Business Office, room B07A, prior to the last class day of the term to be considered for a refund or adjustment.
3. Mandatory compulsory health insurance premiums are not refundable to any student.
4. Students will be refunded only that portion of tuition and fees paid by them: contracted agency payments will be refunded directly to the paying party.
5. Official withdrawal after the published add drop period must be made by contacting the Registrar's Office in room 152A by email at gccreg@gcc.mass.edu.
6. Financial aid recipients are advised to check with the Financial Aid Office located in the HLC by email at financialaid@gcc.mass.edu prior to withdrawing to determine any impact on their financial aid award.
7. All costs and refund policies are subject to change without prior notification.