

**FULL BOARD MEETING**

**June 11, 2024 – 5:00 pm**

**SUMMARY OF ACTIONS**

**TRUSTEES PRESENT:** Linda Maykel, Satya Mitra, Lori Jones, Raj Rajeshkumar, Eric Goodwine, Juan Gomez, Alex Zequeira

**TRUSTEES ABSENT:** Lynn Keeley, Mariyam Basim Bhatti

**CABINET PRESENT:** President Pedraja, VP Steve Marini, VP Michelle Tufau, VP Viviana Abreu-Hernandez, VP Kathy Rentsch, Jessica Ahrens, Lu Costa-Board Secretary

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**Meeting commenced via Zoom at 5:05 pm by Chair Linda Maykel and roll call attendance noted.**

The Board of Trustees of Quinsigamond Community College, at its regular meeting held at Quinsigamond Community College on Tuesday, June 11, took the following actions:

**Consent Agenda:** *The purpose of the Consent Agenda is to expedite business by grouping routine agenda items together to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the Consent Agenda be removed and placed later on the agenda for full discussion. Such requests will be automatically respected.*

*If any item is not removed from the Consent Agenda, the action on the agenda is approved/accepted by single Board action adopting the Consent Agenda.*

1. Minutes from the April 10, 2024 Regular Board Meeting (approve)
2. Trust Fund Reports – FY24 through current period (accept)
3. Informational Personnel Items (accept)
4. President’s Out-of-State Travel (accept)
5. President’s Leave Time (accept)

**Upon a motion duly made and vote by roll call, the Consent Agenda was approved/accepted by the Board.**

## **CHAIR REPORT:**

- Chair Maykel announced the time change for next year's meetings. Beginning in the fall, meetings will be held in the morning.
- There is an RFI going out to the local banks to see what other banks may have to offer for services.
- Geri has resigned from the Board. With this and Alex leaving, Chair Maykel asked everyone to send names of folks who may be a good fit for us to submit for consideration.
- Dr. Mitra has agreed to serve as Chair of the A&O Committee.
- Matt Wally is not able to be here tonight, so Michelle Vigneau explained the process for choosing Gonser-Gerber to perform the feasibility study for a capital campaign and introduced the Trustees to Tyson Pinion and Charlie Shepard from Gonser-Gerber.

## **QCC Foundation Report**

Tyson Pinion and Charlie Shepard from Gonser-Gerber discussed and explained how they will perform the feasibility study and put a plan together for our capital campaign. They discussed how the Trustees can help and get involved. They answered questions from the Trustees. The folks they want to speak to are the community leaders and CEOs. Donors give to things they care about. They will ask about people in the community who care about the College and can afford to donate. They will want to collect as much data and information as possible. The feasibility study will take 3-5 months and the campaign will last 24 months or so. It could take longer if we only have a few people making asks. This funding is needed for completing the Athletic Center project, and Hebert Auditorium.

## **STANDING COMMITTEE REPORTS:**

### **A. Audit and Oversight (No Meeting)**

*Trustees Herlihy (Chair), Gomez, Goodwine, Jones, Mitra*

### **B. Strategic Planning, Education, and Student Success (6/4/24)**

*Trustees Zequeira (Chair), Bhatti, Keeley, Maykel, Mikhaeil, Rajeshkumar*

Committee Chair Zequeira discussed the presentations at the SPSS Committee meeting.

### **C. Executive Committee (5/15/24)**

*Trustees Maykel (Chair), Herlihy, and Zequeira*

Chair Maykel used this time to thank Trustee Zequeira and presented him with a gift for his service to QCC.

## **OTHER BUSINESS:**

### **A. 2024-2025 Board Meeting Calendar**

Trustees discussed the new calendar. There is an error to be fixed on the date of the retreat to Thursday September 12.

**Upon a motion duly made and vote by roll call, the 2024-2025 meeting calendar was approved/accepted by the Board.**

### **B. President's Annual Evaluation**

Chair Maykel discussed the process of the evaluation and she met with the President and went over the results.

**Upon a motion duly made and vote by roll call, the President's Annual Evaluation was approved to send to the Commissioner by the Board.**

**Student Trustee Report** *(No Report)*

## **President's Report**

### **A. Ongoing Initiatives/Campus Updates**

- Free Community College will affect the way we handle scholarships. President Pedraja will work with the Foundation Board to look at it carefully.
- President Pedraja is very involved with NECHE as a Commissioner.
- He is on the national AACC Commission on College Readiness.
- He will be the Chair of the President's Council and will be the representative for the community colleges working with the DHE and MACC. This will bring opportunity but means a lot more work.
- We will continue to work on more enrollment.
- DCAMM has looked at land on campuses across the state to build housing.

*Upon a motion duly made and seconded, the meeting adjourned at 6:20 pm.*

### **Upcoming Meetings:**

**Executive Committee – Wednesday, August 28, 2024, 8:30 am**

**Strategic Planning, Education & Student Success Committee – Wednesday, October 2, 2024, 8:30 am**

**Audit & Oversight Committee - Wednesday, October 2, 2024, 9:30 am**

**Regular Board Meeting – Wednesday, October 16, 2024, 8:30 am**

**Respectfully submitted,  
Lucinda Costa  
QCC Board Secretary**

