

An Articulation Agreement

Quinsigamond Community College

and

Bay Path University

MOT Bridge Programs

Spring 2021

Articulation Agreement for the MOT Bridge Program

Purpose of the Agreement

Bay Path University (BPU) and Quinsigamond Community College (QCC), in the spirit of academic cooperation and to facilitate the transfer of graduates of Quinsigamond Community College to BPU's MOT Bridge Program, hereby do enter into an academic articulation agreement. Successful implementation of the Agreement is dependent upon communication of its contents to all involved participants and the assumption of responsibility by both institutions for such communications.

The purpose of this Articulation agreement is to acknowledge that, following completion of an Associate of Science degree in Occupational Therapy (OTA) at Quinsigamond Community College, students may be eligible to attend Bay Path University MOT Bridge Program provided that they meet the criteria outlined below.

This articulation agreement is built on the foundation of a professional and collaborative relationship between these two institutions of higher learning. The provisions in this agreement will serve as a standard procedure when a student applies from Quinsigamond Community College to Bay Path University into one of the MOT Bridge tracks. Quinsigamond Community College transfer counselors and BPU graduate academic advisors will provide guidance in course selection to facilitate a smooth transition of these students from QCC to BPU.

Quinsigamond Community College agrees to the following conditions:

- To properly advertise and provide information regarding Bay Path University, its academic program and requirements, and services extended to transition graduates under the terms of this agreement.
- To communicate with the BPU Graduate Admissions Office regarding issues and questions posed by participating students and prospective students.
- To provide the BPU Executive Director of Graduate Admissions with the names and addresses of students enrolled at Quinsigamond Community College who have indicated an interest in attending BPU's MOT Bridge Program and would benefit from department activity information.

This agreement will be in effect for a minimum of three years and will be reviewed for changes and continuation annually. Associate in Science graduates in the Occupational Therapy program (OTA) from Quinsigamond Community College during this time will be guaranteed understanding of this agreement.

Objectives of the Agreement

- To formalize the transition of Quinsigamond Community College graduates from the Associate in Science degree program in Occupational Therapy (OTA) at Quinsigamond Community College to one of the MOT Bridge tracks offered at Bay Path University.
- To define the practices and procedures to be followed by Quinsigamond Community College and BPU with regard to the application of these graduates.
- Waiver of one-year (or equivalent) OTA practice experience.

ADMISSIONS REQUIREMENTS:

- BPU welcomes students who wish to apply from Quinsigamond Community College to the MOT Bridge Program. To be eligible for application to enroll, the student must submit proof of having been awarded an Associate Degree (OTA) from Quinsigamond Community College in the form of an official transcript from Quinsigamond Community College.
- Accepting Applications for the early January start date
- **Track One:** A student with an associate's degree in OTA will complete the degree over a course of four years to earn their Master of Occupational Therapy (MOT) degree.
 - **Academic Requirement**
 - Successful completion of an associate's degree in OTA
 - Most recent completed degree GPA must be 3.0 or higher
 - Currently hold an OTA license
- **Track Two:** A student with an associate's degree in OTA and a bachelor's degree in any field will complete the degree over a course of three years to earn their Master of Occupational Therapy (MOT) degree.
 - **Academic Requirements:**
 - Successful completion of an associate's degree in OTA
 - Successful completion of a bachelor's degree in any field
 - Most recent completed degree GPA must be 3.0 or higher
 - Currently hold an OTA license
 - One course in each of the following must be completed (within the last 5 years) with a grade of B- or better
 - - Anatomy & Physiology I with Lab (4 credits)
 - - Anatomy & Physiology II with Lab (4 credits)
 - - Developmental Psychology (covering lifespan: birth to death, 3 credits)

- Statistics (MATH coded, 3 credits)
- Sociology, Anthropology or Culture (3 credits)

For application consideration, applicants of both tracks must submit the following documents to the Office of Graduate Admissions:

- A completed online MOT application.
- All college/university transcripts (most recent complete degree GPA of 3.0 or higher is required).
- Admissions Essay and/or responses to any short-answer questions indicated on BPU's website (topics or formats are subject to change, applicants should refer to BPU website for current requirements).
- A current resume.
- Two recommendations - specific form required.
- Signed Essential Functions form.
- A copy of the student's OTA license.
- Interview (to be determined by admissions).
- All required documents must be received prior to the application deadline
- Documents must be sent directly to the Bay Path University Office of Graduate Admissions.

By Mail:

Bay Path University
Office of Graduate Admissions
588 Longmeadow Street
Longmeadow, MA 01106

By Email:

otgraduate@baypath.edu

Terms

- a. This Agreement is effective as of the date of the fully executed document, and shall continue until terminated by either party. Both parties must approve amendments to the Agreement in writing. Either party may terminate the Agreement without cause upon 90 days written notice by either party. Notwithstanding the foregoing, either party may terminate the Agreement immediately in the event that participation under the Agreement may give rise to a violation of any requirement of federal or state law or regulation or the requirements of any accrediting agency having jurisdiction.
- b. The official, signed document, and signed copies will be distributed to appropriate parties.

- c. Admission criteria, academic requirements, and other admission requirements will be subject to the applicable Catalog at the time of the student's admission to Bay Path University.
- d. This Articulation Agreement is based on the current curriculum of both educational institutions. Each institution is responsible for notifying the other of any substantive changes to the curriculum. This agreement shall be in effect for a minimum of three years and will be reviewed for changes and continuation annually.
- e. The parties grant to each other a non-exclusive, non-transferable license to use each other's trademarks and service marks in furtherance of the articulation coordination detailed herein or in a manner solely for the purpose of identifying and communicating the existence of the relationship to Quinsigamond Community College's students and alumni. Use of trademarks, service marks and logos will comply with use policies of the originating institution. The parties shall discontinue the use of the licensed marks and return any and all files and material containing the licensed marks supplied by the owner at termination or expiration of the Agreement. Neither party grants to the other any interest in the other party's trademarks. Should either originating institution request, in writing, and a particular use of the originating institution's trademarks and/or service marks be discontinued, the non-originating institution shall cease and desist such use of the trademarks and/or service marks.
- f. Quinsigamond Community College agrees to regularly communicate to students via email and direct mail (costs to be incurred by BPU) and to host BPU representatives on campus for recruitment activities during the academic school year.
- g. The parties hereto will have the relationship of independent contractors for all purposes. Each will have complete control over its own performance and the details for accomplishing its own obligations under this Agreement. In no event will the agents, representatives or employees of one party be deemed to be agents, representatives or employees of the other.
- h. This Agreement may be executed by a duly authorized representative of each party, either by electronic or facsimile transmission, each of which will be considered an original.

All notices and other communications required hereunder by either party to the other shall be in writing, delivered personally, by electronic mail, and shall be deemed to have been duly given when delivered personally or received when using overnight courier or three business days after being deposited in the United States mail, postage prepaid, addressed as follows:

Bay Path University:

Carol Lombardi
Executive Director of Graduate Admissions
Bay Path University
588 Longmeadow Street
Longmeadow, MA 01106
413-565-1332

Quinsigamond Community College:

Daniel de la Torre, Ph.D.
Coordinator of Transfer & Articulation
Quinsigamond Community College
670 West Boylston Street
Worcester, MA 01606
EMAIL: ddelatorre@qcc.mass.edu
PHONE: (508) 854-4499

Or to such other persons or places as either party may from time to time designate by written notice to the other.

Quinsigamond Community College Contact:

Michelle Savrann
Coordinator of the Occupational Therapy program
EMAIL: msavrann@qcc.mass.edu
PHONE: 508-854-2859

Approvals:

Bay Path University

DocuSigned by:

Sandra J. Doran

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Sandra Doran, J.D.
President

DocuSigned by:

Stacy Sweeney

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Stacy Sweeney, Ed.D.
Interim Vice President of Academic Administration

DocuSigned by:

Elizabeth Fleming

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Elizabeth Fleming, DA
Associate Provost & Dean, School of Education,
Human & Health Sciences

DocuSigned by:

Jeanne Corcoran

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Jeanne Corcoran, OTD, OTR/L
Interim MOT Program Director

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Cheryl Boucakis

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Cheryl Boucakis, OTD, OTR/L
Coordinator of OTA/PTA to MOT Bridge Program &
Associate Professor of OT

Quinsigamond Community College

DocuSigned by:

Luis Pedraja

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Luis Pedraja, Ph.D.
President

DocuSigned by:

James Keane

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James Keane, Ed.D.
Vice President of Academic Affairs

DocuSigned by:

C. Pat Schmohl

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C. Pat Schmohl, M.B.A.
Dean, School of Healthcare

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Michelle Savrann

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Michelle Savrann, M.H.A.
Coordinator of the Occupational Therapy
Program

DocuSigned by:

Daniel de la Torre

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Daniel de la Torre, Ph.D.
Coordinator of Transfer & Articulation

DATE: 5/14/2021

Intent to Enroll Information and Application for the MOT Bridge Programs

Intent to Enroll Application:

This form is to be completed by Quinsigamond Community College students earning a minimum of 3.0 cumulative grade point average, and a minimum of 60 semester credits in the associate degree OTA program prior to applying to the Bay Path University MOT Bridge Program. Students seeking admission into the MOT Bridge programs must satisfy all program requirements and earn the minimum cumulative grade point average established for this program.

1. *When do I submit this form?* You are encouraged to send your forms early. In a given year, some majors may be especially popular and reach their maximum enrollment early.
2. *Where should I send this form?* Once you complete each item on this form, send it to: Office of Graduate Admissions, Bay Path University, 588 Longmeadow Street, Longmeadow, MA 01106 or via email to otgraduate@baypath.edu
3. *Is there anything else I need to do?* Immediately request an official copy of your academic transcript from the registrar's office at Quinsigamond Community College and send it to Bay Path University graduate admissions office. Once you have finished your last semester at Quinsigamond Community College, please request another official transcript that shows you have graduated and forward it to the BPU graduate admissions office.

Other Enrollment Information:

- You should contact BPU to determine whether more information is required to complete your application process.
- If you were previously enrolled at BPU, you are NOT eligible for admission.
- If you have attended another college since completing your degree, you are not eligible for admission under the terms of this articulation agreement. However, you may submit a BPU application for general admission.

2021/22 Tuition

Full time Tuition: \$ _____

Please refer to the BPU's website for current tuition.

Financial Aid

Complete and file the Free Application for Federal Student Aid (FASFA), available from any financial aid office, or the FASFA renewal form. You may also file online at www.fasfa.ed.gov. Bay Path University's financial aid number is 002122.

Intent to Enroll

The admissions process at Bay Path University is very personalized to each individual. The following is required for a completed joint admission application:

- Intent to enroll form (fully and neatly completed)
- Official transcript(s) from all colleges/universities you have attended
- Online Graduate Application for the MOT Bridge Program
- Essay and/or responses to short-answer questions (as specified on BPU's website)
- Resume
- Two recommendations - specific form required.
- Signed Essential Functions form
- Copy of OTA license

Application for the MOT Bridge Program Intent to Enroll for the MOT Bridge Program

Bay Path University / Quinsigamond Community College

Personal Information (Please Print)

Last Name	First Name	Middle or Maiden
Number and street address	City	State
		Zip Code
Telephone	Cell Phone	Email address
		Social Security Number
Date of Birth		

Are you a U.S. citizen? Yes No

If you are not a U.S. citizen, what is your status?

- Non-immigrant
- Will require a student F-1 Visa
- Immigrant, green card holder
(Please attach a copy of your green card)

Family Information

If any of your relatives graduated from Bay Path University, please give their names, class year, and relationship to you.

Name	Class Year	Relationship to You
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Admissions Information

When do you plan to enroll at Bay Path University? Fall Spring Year _____

What is your enrollment status? Full Time Part Time

Will you be applying for financial aid? Yes (FASFA required) No

Have you ever been dismissed from an institute of learning?

- Yes
- No

What is your intended major? Secondary major?

Intended Major	Secondary Major
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Academic Information

Please list all high schools and colleges you have attended.

Name of school or college	City and State	Dates Attended
<u>Quinsigamond Community College, Worcester, Massachusetts</u>		
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Current enrollment status: Enrolled Not Enrolled Graduated

List current and anticipated courses below (if more than five, continue on a separate sheet)

Course Name	Credits
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<hr/>	
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Expected date of graduation with associate's degree Month _____ Year _____

Associate's degree major _____

Signature	Date
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Please mail or email this application and other admission materials to:
 Office of Graduate Admissions, Bay Path University, 588 Longmeadow Street, Longmeadow,
 MA 01106
 Email: otgraduate@baypath.edu

Call for additional information: 413-565-1332