Student Guide: How to Access Your Official College Email (Qmail)

1. Go to The Q at https://theq.qcc.edu/ics
2. Click on **Student Qmail Login**
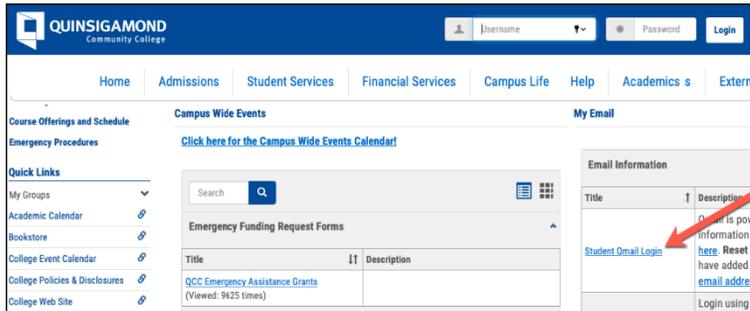
Note: You don't need to log onto The Q to access Qmail.

3. Enter your **username** and **password**, and then click on **Next** when done.
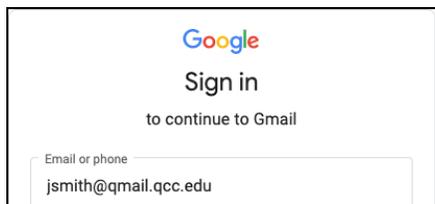
Username: Your full student email address is your Qmail username.

e.g. John Smith – Qmail username is **jsmith@qmail.qcc.edu**
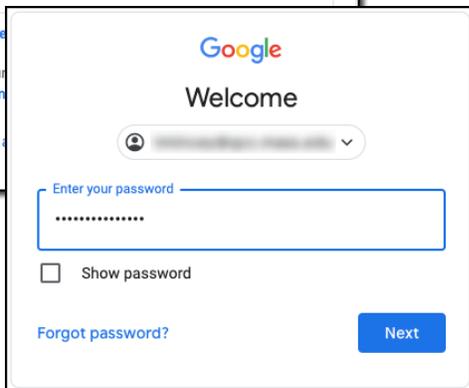
Password: The default password will be the first two letters of your last name, followed by the last four digits of your social security number, then the letter "**Qc**".
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This password is all lowercase except for the letter **Q**. (example: sm1213Qc)

Need to find your username?

1. Log onto *The Q*.
2. Click on the icon in the upper right corner, and then click on **My Profile and Settings**.
3. Click on **Contact Information** and then **Email Addresses**.
4. Click the down arrow to view email addresses.

Need to reset your password?

Contact the IT Service Desk at (508)854-4427 or email them at Help@qcc.mass.edu.

We recommend that you test your Qmail access one week prior to classes starting.